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BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Kerry Nicholls
kerry.nicholls@bromley.gov.uk

DIRECT LINE: 020 8313 4602

FAX: 020 8290 0608

DATE: 08 August 2012

EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Meeting to be held on Tuesday 11 September 2012

**Please see attached supporting documents for Item 6c) Consultation Outcomes:
Proposal to Expand Churchfields Primary School**

**6c CONSULTATION OUTCOMES: PROPOSAL TO EXPAND
CHURCHFIELDS PRIMARY SCHOOL (Pages 3 - 48)**

*Copies of the background documents listed in the above report can be obtained from
www.bromley.gov.uk/meetings*

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Report No.
DCYP12025

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 21 February 2012**

Decision Type: Non-Urgent Executive Non-Key

TITLE: REVIEW OF PRIMARY SCHOOLS' DEVELOPMENT PLAN: OUTCOMES

Contact Officer: Mike Barnes, Head of Access and Admissions
Tel: 020 8313 4865 E-mail: mike.barnes@bromley.gov.uk
Bob Garnett, Assistant Director (Education)
Tel: 020 8313 4146 E-mail: bob.garnett@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

1. Reason for report

- 1.1 This report provides details of the outcomes and recommendations of the Children and Young People Policy Development and Scrutiny Member/Officer Working Party which oversees the review and strategic planning of primary school places and related school organisation.
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2. **RECOMMENDATION(S)**

- 2.1 **It is recommended that Members of the CYP PDS consider and comment on the outcomes from the 2011-12 review of the Primary Schools' Development Plan.**
- 2.2 **It is recommended that the CYP Portfolio Holder endorses these recommendations taking into account the views of the PDS Committee and authorises the Director CYP to undertake consultation with schools and other key agencies on the proposed temporary and permanent expansion of places and to implement the proposals where feasible as set out below:**
- 2.3 **Planning Area 1 - Wards: Crystal Palace, Penge and Cator, Clock House**
- **The Published Admission Number for Churchfields Primary School be increased from 30 to 60 places.**
 - **Malcolm Primary School increases its intake from 30 to 60 places for a further year.**
 - **St Anthony's Primary School be approached with a view to accommodating a temporary additional form of entry at reception.**
 - **Officers approach other schools in this planning area to consider the feasibility of admitting an additional form of entry, i.e. an additional 30 places in 2012 or 2013.**

- 2.4 **Planning Area 2 - Wards: Copers Cope, Kelsey and Eden Park**
- That the Local Authority pursues discussions with the Governors of Bromley Road Infant and Worsley Bridge Junior Schools regarding the future organisation of the two schools.
- 2.5 **Planning Area 3 - Wards: Shortlands, West Wickham, Hayes and Coney Hall**
- Officers approach other schools in this planning area to consider the feasibility of admitting an additional form of entry, i.e. an additional 30 places in 2012 or 2013.
- 2.6 **Planning Area 4 - Wards: Bromley Town, Plaistow and Sundridge, Bickley**
- Valley Primary School increases its intake from 60 to 90 places for a further year.
 - The Published Admission Number for Parish Primary School be increased from 60 to 90.
 - The Local Authority continue to discuss the feasibility of consolidating St George's CE Primary school to whole forms of entry.
- 2.7 **Planning Area 5 - Wards: Bromley Common and Keston, Petts Wood and Knoll, Farnborough and Crofton**
- Southborough Primary School and Keston Primary Schools to be approached with a view to accommodating an extra form of entry, i.e. an additional 30 places on a temporary basis.
- 2.8 **Planning Area 6 - Wards: Chislehurst, Mottingham, Chislehurst North**
- The Local Authority continues to pursue discussions with the Governors and Diocese of Rochester regarding relocation and expansion of Chislehurst Church of England School.
 - Edgebury Primary School to be approached with a view to accommodating an extra form of entry, i.e. an additional 30 places on a temporary basis for September 2013.
- 2.9 **Planning Area 7 - Wards: Cray Valley West and Cray Valley East**
- Midfield and Leasons Primary School be approached with a view to one of the schools accommodating an extra form of entry, i.e. an additional 30 places on a temporary or permanent basis, dependent on local demand.
- 2.10 **Planning Area 8 - Wards: Orpington, Chelsfield and Pratts Bottom**
- No current changes to school organisation or size in this planning area
- 2.11 **Planning Area 9 - Wards: Biggin Hill and Darwin**
- No current changes to school organisation or size in this planning area.

Corporate Policy

1. Policy Status: Existing policy: Primary Schools' Development Plan
 2. BBB Priority: Children and Young People
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Financial

1. Cost of proposal: Not known at this stage
 2. Ongoing costs:
 3. Budget head/performance centre: Schools' delegated budget
 4. Total current budget for this head: £219 million
 5. Source of funding: Dedicated schools' grant
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Staff

1. Number of staff (current and additional) – N/A
 2. If from existing staff resources, number of staff hours – N/A
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Legal

1. Legal Requirement: Statutory requirement: The Education and Inspections Act 2006, The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment) (England) Regulations 2007).The School Organisation and Governance (Amendment) (England) Regulations 2009.
 2. Call in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected) -
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Ward Councillors' views will be sought as part of consultation on any proposals for change to school organisation.
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The strategic planning of primary school places and school organisation in the Borough is driven through the Primary Schools' Development Plan.
- 3.2 A comprehensive review of the Primary Schools' Development Plan (PSDP) was undertaken during the period 2004-2006 and following updates to the plan in 2008 a further full review was undertaken in summer 2009 with the outcomes reported to the CYP PDS in October 2009. A further review was completed in autumn 2010 to address the significant increase in demand for primary school places; outcomes from this review were reported to the CYP PDS in January 2011.
- 3.3 The reviews in 2009 and 2010 led to a permanent increase of 75 places (30 places at Bickley and Unicorn Primary Schools and 15 places at Princes Plain Primary School) and a temporary increase of an additional 150 places (30 temporary places at Churchfields, Malcolm, Royston, Valley and Parish Primary Schools).
- 3.4 The current published admissions limit capacity in the Borough is 3575. For the 2011-12 Reception intake with the five schools named above that accepted an additional form of entry (30 pupils) above the school's published admission number, there was a total of 3725 reception places.
- 3.5 The number of reception pupils in Bromley schools has risen from 3165 in January 2007 to 3435 in January 2011 and 3626 pupils have accepted a reception place for admission in 2011-12. The numbers are projected to remain at between 3620 and 3700 until at least 2020.
- 3.6 The Member Officer Working Party met on 5 January 2012 and reviewed updated pupil population projections which indicate a continuing demand for reception class places at current levels for the foreseeable future. The birth-rate has continued to rise from 3400 in 2002 to 4100 in 2010 with a projected pupil roll at primary reception age of between 3600 and 3700 for the remainder of the decade. The working group concluded that there was likely to be a need for additional forms of entry across the Borough and, taking account of projections for each planning area and other local circumstances, is recommending that the additional capacity required is achieved by both temporary and permanent increases in admissions at a number of schools.
- 3.7 Specific principles of planning for primary school provision were agreed by the Council's former Education Committee in January 1998 and these have remained as the underlying principles in all subsequent reviews of primary school provision. The assumptions are to:
- accommodate children in schools in the locality in which they live;
 - maximise strategic locations;
 - expand existing provision wherever possible;
 - consolidate at whole-forms of entry where possible;
 - encompass all maintained schools.
- 3.8 There is also a commitment to investigate the potential for amalgamation of infant and junior schools whenever the opportunity arises. Decisions on amalgamation are taken following detailed analysis of all factors, consideration of the potential benefits and disadvantages and extensive consultation.

- 3.9 A key responsibility of the LA, allied to the provision of sufficient school places to children of statutory schools age, is the delivery of high quality and efficient education. The Primary Schools' Development Plan focuses on the Council's statutory duty to ensure sufficient pupil places, however, the quality of education provided through those places is an associated major consideration.
- 3.10 There are a number of key variables which impact on the review and planning of primary school places and related school organisation. These factors are set out in **Appendix A**.
- 3.11 Bromley LA's Primary School Development Plan has been updated to reflect the outcomes of the Working Party meeting in January 2012 and is attached as **Appendix B**.
- 3.12 The data considered by the Working Party is available in the Members' Room and on the Bromley website:
http://www.bromley.gov.uk/downloads/file/1160/primary_school_development_plan

4. POLICY IMPLICATIONS

- 4.1 Bromley Council has an established policy for the review and strategic planning of school places and related school organisation. The need to ensure sufficient school places and efficiency of organisation is a priority within the Council's Strategy 'Building a Better Bromley' and contributes to the strategy to achieve the status of an Excellent Council.

5. FINANCIAL IMPLICATIONS

- 5.1 Should these recommendations lead to changes in pupil numbers within an individual school, this would be reflected in the school's delegated budget share funded from the Dedicated Schools' Grant. Consultation with the Schools' Forum would take place before any changes to school funding were implemented.
- 5.2 The capital implications for those schools being approached for temporary and permanent expansion of places cannot be quantified at this stage. Further reports on any capital implications will be submitted to Members as appropriate.
- 5.3 Bromley has received a Basic Need allocation of capital funding of £4,497k in 2011/12, together with an additional £1,278k of funding in 2011/12 announced in November 2011. The Basic Need allocation for 2012/13 reduces to £2,405k.

6. LEGAL IMPLICATIONS

- 6.1 Any proposed permanent expansion of a school is subject to a formal statutory process. Proposed changes that are of a temporary nature do not constitute a school reorganisation that triggers the statutory process for consultation. However if at a later stage any temporary changes were to become permanent then the designated process would need to be complied with.
- 6.2 In considering the establishment of a new school provision, expanding existing provision or changing the nature of maintained schools the LA is required to publish Public Notices and undertake formal consultation. This consultation must include parents, teachers, professional associations, neighbouring LAs and other interested agencies. Outcomes from consultation are considered for a formal decision by the Children and Young People Portfolio Holder and the Executive of the Council.
- 6.3 In the case of a new school, or if objections are raised for other statutory proposals, the final decision is referred to the Office of the Schools' Adjudicator.

7. PERSONNEL IMPLICATIONS

- 7.1 There are no immediate implications for staffing arising from this report. Should proposals for changes to school size and organisation be progressed, the schools identified will require support on an individual basis and this will vary due to their then staffing structure. Implications may include the salary arrangements for the Head Teacher as the Individual School Range may be affected, and an increase to the number of teaching and non teaching FTE required to facilitate the curriculum and support the infrastructure. Where additional staffing appointments are required it is recommended that such appointments be made on a temporary fixed term basis initially subject to review.
- 7.2 Any proposed changes to relocate a school would require extensive consultation with key stakeholders including staff and Trade Union Representatives and would be the subject of a separate report.

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|---|---|
| Non-Applicable Sections: | N/A |
| Background Documents: (Access via Contact Officer) | <ol style="list-style-type: none"> 1. Bromley LEA Primary Schools' Development Plan: Review 2001 – Report to Education Committee 21 May 2001. 2. Bromley 'Schools Organisation Plan' 1999-2003. 3. Primary Schools' Development Plan: Review Outcomes – Report to CYP PDS Committee and Portfolio Holder of 13 September and 5 December 2005. 4. Primary School Development Plan: 2006 Review Outcomes – Report to CYP PDS Committee and Portfolio Holder of 12 September 2006 and 19 September 2006. 5. Primary School Development Plan: 2006 Review Outcomes for Planning Areas 7 and 8 – Report to CYP PDS Committee and Portfolio Holder of 7 November 2006 and 14 November 2006. 6. Strategic Planning of Secondary and Primary Provision: Outcomes from Working Party - Report to CYP PDS 18 March 2008 and PH 25 March 2008. 7. Review of Primary School Development Plan: outcomes – Report to CYP PDS 14 October 2009. 8. Review of Primary Schools' Development Plan Outcomes –Report to CYP PDS 24 January 2011. |

**KEY VARIABLES WHICH IMPACT ON THE PLANNING OF
PRIMARY SCHOOL PLACES IN BROMLEY AS
ADOPTED BY THE WORKING PARTY**

- (i) Impact from the implementation of previous PSDP strategy.
- (ii) Pupil projections based on the new Census data.
- (iii) School published admissions numbers, actual rolls and net capacity assessment.
- (iv) Parental perceptions of schools – and the impact on take-up of places.
- (v) Housing developments – data by ward of all planning applications and approvals for new dwelling stock and an assessment of ‘child yield’.
- (vi) Key Stage 1 Class Size legislation – which limits class sizes to a maximum of 30 pupils.
- (vii) Special Educational Needs – the pattern of inclusion within mainstream provision of pupils with Statements of Special Educational Need and the reconfiguration of Special Schools and units within mainstream schools.
- (viii) Denominational trends – the LA and Diocesan authorities are required to keep under review the range of provision and the balance with non-denominational places.
- (ix) Neighbouring LAs’ School Organisation Places – the impact on Bromley of proposals to increase or decrease school places.
- (x) Children Out of School – data regarding those children not on a school roll, ie:
 - children moving into the Borough and seeking to secure a place outside the usual admissions cycle
 - children excluded from school
 - children educated by parents at home (Education Otherwise).



Review of Bromley LA's Primary Schools Development Plan

**Report from the Joint Member/Officer Working Party
established by the Children and Young People
Policy Development and Scrutiny Committee**

January 2012

REVIEW OF BROMLEY PRIMARY SCHOOLS' DEVELOPMENT PLAN 2010

**Review Co-ordinated through a
Joint Member/Officer Working Party established by the
Children and Young People Policy Development Scrutiny Committee**

Membership

Councillor Stephen Wells (Chairman)

Councillor Brian Humphrys

Councillor Judi Ellis

Councillor Ian Payne

Councillor Tom Papworth

Bob Garnett, Interim Assistant Director, Education

Mike Barnes, Head of Access and Admissions

Max Winters, Principal Research and Statistics Officer

Kerry Nicholls, Democratic Services Officer

1. BACKGROUND

- 1.1 The strategic planning of primary school places and school organisation in the Borough is driven through the Primary Schools' Development Plan. The last formal published review was undertaken in October 2010.
- 1.2 The LA had been required to submit to the DfES a School Organisation Plan covering a five-year period. This requirement was superseded by the Children and Young People's Plan. Within that Plan there needed to be a strategic overview of all aspects of planning provision, which include:
- Early Years and Childcare
 - Primary
 - Secondary (11-16)
 - Post-16
 - Special Educational Needs (SEN)
 - Asset Management
 - Wider Community Issues
- 1.3 Specific planning assumptions for primary school provision were agreed by Education Committee in January 1998 and these have remained as the underlying principles in all subsequent reviews of primary school provision. The assumptions are to:
- accommodate children in schools in the locality in which they live
 - maximise strategic locations
 - expand existing provision wherever possible
 - consolidate at whole-forms of entry where possible
 - encompass all maintained schools
- 1.4 There is also a commitment to investigate the potential for amalgamation of infant and junior schools whenever the opportunity arises. Decisions on amalgamation are taken following detailed analysis of all factors, consideration of the potential benefits and disadvantages and extensive consultation.
- 1.5 A key responsibility of the LA, allied to the provision of sufficient school places to children of statutory schools age, is the delivery of high quality and efficient education. The Primary Schools' Development Plan focuses on the supply of places, but the quality of education provided by those places is a major consideration.

1.6 The development programme under previous cycles of the PSDP has been as follows:

1992 - 1997 Expansion of 20 primary schools to create an additional 1140 places

Autumn 1997 Full review of PSDP and report to Education Committee on proposals for next cycle

1997 - 2003 Education Committee and the Children and Young People Portfolio Holder approved reorganisation programme:

- St Mary's RC Primary (Foundation) 1 to 2 FE wef 1997
- Bickley Primary established as 1 FE wef 1998
- Hayes Primary (Foundation) 2 to 3 FE wef Sep 1999
- Stewart Fleming 1.5 to 2 FE wef Sep 1999
- Warren Road 3 to 4 FE wef Sep 1999
- Amalgamation Ramsden I & J to establish Hillside Primary 1.5 FE wef Jan 1999
- St Anthony's RC Primary 1.5 to 2 FE wef Sep 2000
- Tubbenden Infants 2 to 3 FE wef Sep 2000
- Holy Innocents RC Primary 2 to 1 FE wef Sep 2002
- Tubbenden Juniors 2 to 3 FE wef Sep 2003
- Amalgamate Blenheim I and J to establish Blenheim Primary 2 to 1 FE wef Sep 2003
- Establish new Unicorn Primary School 1 FE wef Sep 2003
- Closure of Anerley Primary wef Aug 2004
- Expansion and relocation of James Dixon 1 to 2 FE wef Sep 2004
- Propose Closure of Dorset Road Not agreed

2006-2010 Children and Young People Portfolio Holder approved reorganisation 2006-2009.

- Amalgamation of Biggin Hill Infant and Junior to establish Biggin Hill Primary wef Jan 2008
- Churchfields Primary 2 to 1 FE wef Sep 2008
- Malcolm Primary 1.5 to 1 FE wef Sep 2008
- St Mary Cray Primary 1.5 to 1 FE wef Sep 2008
- St Paul's Cray Primary 1.5 to 1 FE wef Sep 2008
- Midfield Primary 1.5 to 1 FE wef Sep 2008
- Poverest Primary 1.5 to 1 FE wef Sep 2008
- Leasons Primary 1.5 to 1 FE wef Sep 2008
- Amalgamation of Oaklands Infant and Junior to establish Oaklands Primary School wef April 2009
- Amalgamation of Tubbenden Infant and Junior to establish Tubbenden Primary School wef September 2009
- Unicorn Primary 1 to 2 FE wef Sep 2011
- Princes Plain Primary 1.5 to 2 FE wef Sep 2011
- Bickley Primary 1 to 2 FE wef Sep 2011

The expansion of Hayes Primary School (Foundation) and St Mary's Roman Catholic Primary School (Foundation) were progressed by the Funding Agency for Schools (FAS) under the Department for Education and Employment (DfEE) Basic Need funding regime for Grant Maintained Schools.

- 1.7 Each school expansion and the establishment of Bickley and Unicorn Primary Schools has been implemented from the Reception year with a progressive "roll forward" programme for subsequent cohorts. This phased approach has been undertaken to minimise disruption to neighbouring primary schools.
- 1.8 The Audit Commission has recommended that there should be some excess capacity across the Borough to allow parents to exercise choice and to ensure scope within an LA for casual admissions. The recommendation is for a 5% spare capacity. In the Spring Term 2011 the occupancy of Bromley primary schools was 96%. There were 23,375 primary school pupils with a total capacity of 24 286.

2. FACTORS WHICH INFLUENCE THE REVIEW AND PLANNING OF PRIMARY SCHOOL PLACES

2.1 Pupil Projections

Given the complexity of population projections, Bromley LA commissions the statistical branch of Greater London Authority to carry out the initial calculations. These projections are based on two methodologies. The first simply assumes, for example, that the number of pupils in the Reception Year, will be in secondary schools in Bromley seven years later. This is known as the "Replacement Method". The second method is known as the "Catchment method" and is based on population projections that take into account projected fertility rates, changes to dwelling stock, rates of occupations, as well as indicators of movement between geographical areas. Pupil projections in Bromley are based on a combination of these two methods. The outcome of this process is a set of projected figures for each planning area in Bromley. Officers then make adjustments in the light of local knowledge.

2.2 School Capacity

The Primary Schools' Development Plan must ensure that the Council's assets are fit for purpose and all school premises are judged against three key measures: condition, sufficiency and suitability.

The Council has been investing heavily in meeting sufficiency. The previous rounds of the Primary Schools' Development Plan provided additional primary school places at a total cost of approximately £15 million and the more recent expansion of Princes Plain and Bickley Primary Schools cost £2.5 million. It is envisaged that the current processes of identification of the need for school places will continue and be incorporated within the Primary Schools' Development Plan. This information then feeds into the Asset Management Plan.

The effectiveness of all school buildings is considered using the guidance issued in Summer 1999 by the DfEE on capacity, suitability and curriculum needs. On all three areas, the Asset Management Plan will ensure that the Council's stated plans and priorities are taken into account when judgements of capacity, sufficiency and suitability are being made.

The number of pupil places available in a school is now measured using Net Capacity. This method was introduced in 2003 and replaces all previous measurements. The method assesses the physical capacity of the school. All usable spaces are listed and measured. In primary schools the net capacity is based on the size and number of spaces designated as class bases. It is possible to set an admissions limit that is higher than indicated by the net capacity. However, a lower admissions figure than indicated by the net capacity can only be set following statutory processes.

2.3 Housing Developments

The development of new housing within the Borough, on a spectrum from small in-fill through to major wind-fall sites, has a major impact on the demand for school places.

Information from the Planning Department on planning applications and approvals is used by Children and Young People Services to review and adjust the pupil projections. In cases of large residential developments the particular housing volume and mix provides a basis for projecting the likely "child yield". This has a direct influence on the number and age of children requiring school places.

In considering projections the LA can only assume that individual housing projects will progress as expected at the time of planning approval. Experience has shown that commercial decisions often affect the rate of progress in an unpredictable way. Variables such as the economy and Government directives, can cause significant changes to the overall rate of activity in the housing market.

The Government has targets for homes to be built in SE/London, which include specific targets for Bromley Council. Changes to the legislation concerning planning processes may add to uncertainty in this area.

2.4 Class Size Legislation

The Government's target to reduce Key Stage 1 class sizes to a maximum of 30 pupils had to be achieved in all LAs by September 2001. At the time of the 1997 review of the Primary Schools' Development Plan, 56% of Key Stage 1 pupils in Bromley were being educated in classes of over 30. The Education Committee approved expansion programme enabled Bromley to meet the demands of a rising pupil population and achieve the Key Stage 1 class size reduction target. By the January 2003 annual school census, all schools were complying with the requirements of the class size legislation

The class size legislation required a limited amount of surplus capacity to be built in to all planning areas in order to accommodate casual admissions without triggering the need for a school to undertake a whole reorganisation to comply with the provision of the Act. Schools are constrained by not being able to admit additional Key Stage 1 pupils when there are 30 already in a class. This will remain an issue in Bromley and is particularly acute for schools situated close to medium and large housing developments which have the potential for importing numbers of children over a relatively short period of time.

2.5 Special Educational Needs

During 2003 the LA consulted widely on its SEN policy and strategy document – “Learning Together”. This sets out some key activities designed to build upon and continue progress being made towards the inclusion of children and young people with special educational needs in Bromley. As part of its phased approach to reviewing SEN provision, unit places have been reduced and consolidated. Our local approach to inclusion is closely referenced to the Government’s national strategy outlined in “Removing Barriers to Achievement” (DfES 2004).

The key thrust of this programme is to enhance access and develop inclusive practice for children with SEN and reduce reliance on out-borough placements. This agenda will have implications for the take-up of mainstream places. Although a key factor in our planning assumptions it is, at this stage, extremely difficult to quantify the impact on mainstream places over the next five-year planning cycle.

In the January 2012 there are 829 primary pupils with Statements of Special Educational Need, of these, 388 were in mainstream education, and 226 were in units. In addition, 121 primary aged pupils were in special schools. The inclusion process will not result in the immediate transfer of large numbers of pupils from specialist provision to mainstream education. It will be a managed process in which the educational needs of the children and the efficient use of resources are considered as key factors.

The development of early identification processes and early intervention for children with potential Special Educational Needs will mean inclusion is an evolving trend, as children are maintained in mainstream settings, as well as reintegration processes for older children.

2.6 Parental Perceptions of Schools

As the publication of pupil test results and OfSTED reports has become more embedded, so parents have become more informed on the quality of education provided by schools. Whilst some account is taken of the likely impact of this information on parental preference, the actual impact on schools rolls is very difficult to gauge. Parental perceptions of the quality of particular schools can also be affected by any press coverage.

Experience has demonstrated a significant reduction of parental take-up in schools deemed by OfSTED to be in “special measures” or “notice to improve” categories. By contrast, schools receiving very good OfSTED reports are highly attractive to parents and are over-subscribed.

At primary phase, the number of parents choosing schools outside Bromley is relatively small and largely confined to Planning Area 1. In terms of importing out-borough pupils, trends indicate that this is a feature of specific schools in Planning Areas 2, 4 and 6.

The pressure on school places at secondary level is creating distortion in the demand for places at primary level. Families are increasingly likely to choose homes on the basis of their chances of gaining a secondary school place.

The trend for take-up of places in independent primary schools has historically fluctuated around 2,500 of the overall primary pupil population. Clearly, national and local economic profiles affect parental desire and ability to take up independent school places and the current take-up is approximately 2,000.

2.7 Neighbouring LAs' School Organisation Plans

Bromley is bordered by a number of LAs, namely, Bexley, Croydon, Greenwich, Kent, Lambeth, Lewisham, Southwark and Surrey. As part of our PSDP review we have taken account, where possible, of the primary school element of neighbouring Authorities' plans for school organisation.

2.8 Denominational Trends

Close liaison is maintained with the Diocese of Rochester in terms of Church of England Primary school provision and with the Archdiocese of Southwark in terms of Catholic provision. The LA and Diocesan authorities are required to keep under regular review the range of provision and the balance with non-denominational places.

Currently the position is as follows:

- Church of England primary - 8 schools with a total of 319 reception places;
- Roman Catholic primary - 8 schools with a total of 270 reception places.

2.9 Children Out of School

Local authorities have a statutory responsibility to ensure education for all children and young people of statutory school age living in the Authority (Education Act 1996 Sections 13 and 14). Children can be out of school for a variety of reasons which include children moving into the London Borough of Bromley, permanent exclusions and home education by parents. These issues are outlined in further detail below:

(a) "In –year" Admissions

The term 'in-year admissions' refers to pupils who seek to gain a place at a school outside the normal admissions cycle often in an older age group than those starting in Reception classes. The primary cause of this is parents moving into Bromley and expecting a place to be provided for their child at a Bromley school.

(b) **Exclusions**

Bromley primary schools permanently excluded a total of 17 in 2007/08, 5 in 2008/09, 2 in 2009/10. and 3 in 2010/11 In September 2002, LAs were given the statutory duty to provide appropriate and full-time education for all pupils excluded for more than 15 days (DfES Circular 11/99 Social Inclusion: Pupil Support Chapter 5). This was updated by new statutory regulations in 2007 requiring full time provision from the 6th day of exclusion. With the emphasis on reintegration, it is important to broker moves to alternative schools for those pupils for whom mainstream education is appropriate.

(c) **Home Education by Parents**

At present, as at January 2012, 72 families have exercised their legal right to tutor children “otherwise than at school”. This includes 30 primary aged pupils. The home education is monitored by the LA and failure to provide suitable education has resulted in several parents electing to cease Home Education arrangements.

3. INITIAL OUTCOMES FROM ANALYSIS

3.1 In all planning areas, the following assumptions have been made:

- Housing is built as anticipated within the UDP assumptions of housing capacity.
- No significant variation affects the numbers of live births.
- Schools continue to have the same level of esteem as at present, both inside and outside Bromley.
- Demographic trends caused by migration into and within the borough remain consistent.
- There are no additional “windfall” housing developments, other than those known to the Planning Department.
- The national inclusion agenda will have a progressive, although marginal, effect on mainstream places as a larger number of children with statements of SEN gain access to mainstream education.

Boroughwide

The current published admissions limit capacity in the Borough is **3575**. For the 2011-12 Reception intake 5 schools have accepted an additional form of entry (30 pupils) above the school’s published admission number, resulting in a total of **3725** reception places.

The number of reception pupils in Bromley schools has risen from 3165 in January 2007 to 3435 in January 2011 and 3626 pupils have accepted a reception place for admission in 2011-12. The numbers are projected to remain at between 3620 and 3700 until at least 2020.

The following analysis by planning area identifies some of the issues considered by the working party.

(a) **PLANNING AREA 1**

Wards: Crystal Palace, Penge and Cator, Clock House

This continues to be a volatile area in pupil place planning terms. The numbers of 4 year olds in this area remains above that of the total admissions numbers for the schools. The analysis indicates a history of migration to schools in the neighbouring Planning Area 2 and a high percentage take up of primary places in two of the authorities which border this area, ie Croydon and Lewisham.

This area is currently showing a projected shortfall of places of approximately two forms of entry. To meet the demand for additional places Churchfields Primary School accepted an additional 30 pupils for the 2010-11 and 2011-12 Reception admission rounds and Malcolm and Royston Primary Schools each accepted an additional 30 reception pupils in 2011-12.

The current shortfall of places could increase if fewer places are available out-of-borough and if parents are unable to secure places in Planning Area 2.

Recommendations:

- **The Published Admission Number for Churchfields Primary School be increased to 60.**
- **Malcolm Primary School increases its intake to 60 for a further year.**
- **St Anthony's Primary School be approached with a view to accommodating a temporary additional form of entry.**
- **Officers approach other schools in this planning area to consider the feasibility of admitting an additional form of entry in 2012 or 2013.**

(b) **PLANNING AREA 2**

Wards: Copers Cope, Kelsey and Eden Park

Analysis of pupil projections indicates that there has been a very close match of places to demand and an increase in projected reception numbers. The expansion of Unicorn Primary School has ensured sufficient places to meet the current increased demand. A small shortfall of places is projected for 2013.

Governors of Worsley Bridge Junior and Bromley Road Infant School have separately indicated that they would like to review the future organisation of the two schools.

Recommendations:

- **That the Local Authority pursues discussions with the Governors of Bromley Road Infant and Worsley Bridge Junior Schools regarding the future organisation of the two schools.**

(c) PLANNING AREA 3

Wards: Shortlands, West Wickham, Hayes and Coney Hall

There has been a close match of places to demand in this area with a shortfall of places projected which is at its greatest in 2013. Additional places were not required in September 2012.

Recommendations:

- **Officers approach schools in this planning area to consider the feasibility of admitting an additional form of entry in 2012 or 2013.**

(d) PLANNING AREA 4

Wards: Bromley Town, Plaistow and Sundridge, Bickley

Capacity in this planning area has been closely matched to need for several years and it was necessary to negotiate an extra form of entry at Bickley Primary School for reception in 2008/09, 2009/10 and 2010/11 before a permanent expansion of the school from September 2011.

Both Valley and Parish Primary School accepted an extra form of entry in September 2011. The pupil projection data indicates that there will be a continuing shortfall of places in this planning area throughout this decade.

The Governors of St George's C.E. Primary School have indicated that they would wish to consolidate from 1.5 FE to whole form(s) of entry if feasible.

Recommendations

- **Valley Primary School increases its intake to 90 for a further year.**
- **The Published Admission Number for Parish Primary School be increased to 90.**
- **The Local Authority continue to discuss the feasibility of consolidating St George's CE Primary School to whole forms of entry.**

(e) **PLANNING AREA 5**

Wards: Bromley Common and Keston, Petts Wood and Knoll, Farnborough and Crofton

Demand has increased in recent years leading to the expansion of Princes Plain Primary School by half a form of entry.

There is a significant housing development on the 'Blue Circle' site within this planning area. This development is planned to consist of 788 dwellings.

There is currently a projected shortfall of places in this planning area.

Recommendations:

- **Southborough Primary School and Keston Primary Schools to be approached with a view to accommodating an extra form of entry on a temporary basis.**

(f) **PLANNING AREA 6**

Wards: Chislehurst, Mottingham, Chislehurst North

Planning Area 6 includes the major residential development on the site of the Ravensbourne College of Art and Design.

There has been some surplus capacity in this planning area. Parent perception and preference results in the surplus capacity having a greater impact on some schools and also on various year groups within schools.

Chislehurst Church of England School and the Diocese of Rochester have been in discussions with the Local Authority concerning the feasibility of relocating and expanding the school to a new site in Chislehurst.

There are two 'stand alone' infant schools in this planning area. The planning for this area assumes Red Hill Primary School and Mottingham Primary School will admit additional pupils at Key Stage 2 to accommodate some, or all, of the pupils that leave these local infant schools.

Recommendations

- **The Local Authority continues to pursue discussions with the Governors and Diocese of Rochester regarding relocation and expansion of Chislehurst Church of England School.**
- **Edgebury Primary School to be approached with a view to accommodating an extra form of entry on a temporary basis for September 2013.**

(g) **PLANNING AREA 7**

Wards: Cray Valley West and Cray Valley East

There is a close relationship between this Planning Area and Area 8.

In accordance with the recommendations, endorsed by the Portfolio Holder in November 2006, the Local Authority had undertaken the following action to:

Reduce the Published Admissions Number of St Mary Cray Primary School, Leasons Primary, Midfield Primary, Poverest Primary, St Paul's Cray Primary from 1.5 FE to 1 FE with effect from September 2008.

Therefore, from September 2008, the Admissions Limit Capacity in this area reduced from 400 to 328. There is now a very close match of places to current demand in this area with a shortfall in 2012/13.

There is a history of mobility between schools in this area, partly accounted for by the significant resident Traveller population.

Recommendations:

- **Midfield and Leasons Primary School be approached with a view to one of the schools accommodating an extra form of entry on a temporary or permanent basis, dependent on local demand.**

(h) **PLANNING AREA 8**

Wards: Orpington, Chelsfield and Pratts Bottom

There is a close relationship between the Planning Area and Area 7.

Capacity in this planning area is closely matched to current need with a small projected shortfall from in 2012 and 2013.

Following previous primary school reviews, Blenheim Infant and Junior school merged to form Blenheim Primary School reducing by 1 FE , Warren Road increased from 3 to 4 FE and Holy Innocents Catholic Primary reduced from 2 to 1 FE. Following a decision by the Office of the Schools Adjudicator in March 2007, Hillside has a Published Admission Number of 54.

It may also be necessary to consider temporary expansions of other schools in this planning area in the future.

The admissions and overall school roll of Pratts Bottom Primary School continue to be the subject of regular monitoring, given the significant downward trend in pupil numbers in recent years.

Recommendations:

- **No current changes to school organisation or size in this planning area.**

(i) **PLANNING AREA 9**

Wards: Biggin Hill and Darwin

In accordance with the decision of the Children and Young People Portfolio Holder and Executive, Biggin Hill Infant and Junior Schools amalgamated to form Biggin Hill Primary School with effect from January 2008. The new school has a Published Admission Number of 60, a reduction of 1 FE from the separate Infant and Junior Schools. Similarly, Oakland Infant and Junior Schools amalgamated with effect from April 2009 with no change to the published admissions number of 90.

Cudham Primary School has a PAN of 15 reduced from 19 with effect from September 2012.

This Planning Area continues to have some surplus capacity which will need to be monitored as the development of the previous RAF base may have an impact on demand for places.

Recommendations:

- **No current changes to school organisation or size in this planning area.**

Details of current school rolls and projected school rolls by planning area are available as Annexes to this plan. This information is available in the Members' Room and on the Bromley website:

http://www.bromley.gov.uk/downloads/file/1160/primary_school_development_plan

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Decision Maker: Children and Young People Portfolio Holder

Date: For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 20 March 2012

Decision Type: Non-Urgent Executive Non-Key

Title: **BASIC NEED PROGRAMME UPDATE REPORT 3**

Contact Officer: Robert Bollen, CYP Strategic Property Manager
Tel: 020 8313 4697 E-mail: robert.bollen@bromley.gov.uk
Mike Barnes, Head of Access and Admissions
Tel: 020 8313 4865 E-mail: mike.barnes@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: All

1. Reason for report

1.1 This report sets out the proposed 2012-2013 Basic Need Programme.

2. **RECOMMENDATION(S)**

- 2.1 That the Children and Young People Policy Development and Scrutiny Committee notes the 2012-13 Basic Need Programme outlined in section 3.25.
- 2.2 That the Portfolio Holder for Children and Young People Services approves the list of schemes as outlined in section 3.25.
- 2.3 That the Portfolio Holder for Children and Young People Services approve expenditure on the projects in delivery including feasibility studies at Churchfields Primary School, Chislehurst (St Nicholas) CE Aided Primary School and for the Secondary ASD SEN Invest-to-Save scheme.
- 2.4 That the Portfolio Holder for Children and Young People Services note the initial allocation to projects in development which will be subject to future reports to Members.
- 2.5 That, where appropriate, the Director of Children and Young People Services be authorised to submit planning applications at the appropriate time in respect of the schemes set out in this report.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People:
-

Financial

1. Cost of proposal: Estimated Cost: £8,159,392
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: Education Capital Programme
 4. Total current budget for this head: ££8,179,226
 5. Source of funding: DfE Basic Need Capital Grant
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Local Authority Maintained and Voluntary Aided Schools
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 The programme is funded by the Basic Need Capital Grant that is provided by Central Government and can be spent on any publicly funded school to support the provision of sufficient school places.

3.2 Bromley has received 3 separate allocations of Basic Need Capital Grant including an award as part of the Department for Education's £500m exceptional allocation in Autumn 2011. Further allocations are expected in future years. The Authority's allocation to date is as follows:

Basic Need Funding Allocation:

| | |
|--|------------|
| 2011-12 allocation | £4,496,771 |
| Autumn 2011 exceptional in-year allocation | £1,277,936 |
| 2012-13 allocation | £2,404,519 |
| | <hr/> |
| Total allocation to date: | £8,179,226 |

3.3 Government announcements indicate that Basic Need Grant will be provided to local authorities each year of the current Comprehensive Spending Review period up to 2014-15. The attached Basic Need programme at 3.23 below includes projects that will require funding from future awards of Basic Need Capital Grant.

2011-12 Programme

3.4 Works were undertaken during Summer 2011 at the following primary schools in order to provide additional places to meet increasing demand at primary age.

- Churchfields Primary School – internal works allowing provision of single 'bulge year' in 2011-12
- Malcolm Primary School - internal works allowing provision for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13
- Parish Primary School – provision of 2 classroom modular unit providing for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13
- Royston Primary School – provision of single classroom modular unit allowing provision of a single 'bulge year' in 2011-12
- Valley Primary School – provision of 2 classroom modular unit providing for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13

3.5 Additional schemes were undertaken to expand the kitchen and servery at Bickley Primary School to complete the works to permanently expand the school to 2FE and complete works to the SEN unit at Hillside Primary School.

3.6 A small number of schemes have been undertaken at Academies using Basic Need Capital Grant to enable access for disabled pupils, as Access Initiative Grant can only be used at local authority maintained schools.

- 3.7 The Authority has undertaken a space planning exercise to plan and inform the permanent expansion of Churchfields Primary School to 2FE.
- 3.8 The Children and Young People Portfolio Holder agreed to set aside £650,000 in total from Basic Need Capital Grant at the Children and Young People Policy Development and Scrutiny Committee on 14 July 2011 and 24 January 2012.

Projects in Delivery - Primary School Expansion Programme

- 3.9 Following the meeting of the Children and Young People Policy Development and Scrutiny Committee on 21 February 2012 the Portfolio Holder for Children and Young People Services agreed to a number of recommendations to provide additional accommodation at schools to meet increased demand for primary places (DCYP 12025).
- 3.10 The schemes undertaken in 2011-12 at Malcolm Primary School, Parish Primary School and Valley Primary School all provide additional 'bulge year' classrooms for 2012-13
- 3.11 Pupil demand in Planning Area 6 is such that the Council needs to progress the proposal to relocate Chislehurst St Nicholas CE Primary School and an allocation has been made from the 2012-13 Basic Need Capital Grant to progress with feasibility works up to RIBA Stage D. The Council remains in conversation with the Diocese of Rochester about the proposal and the Diocese has confirmed that all the proceeds from the sale of the existing site would be available as a contribution towards the cost of relocating the school.
- 3.12 In order to satisfy pupil demand further internal modification works will need to be undertaken at Churchfields Primary School to provide an additional 'bulge year' classroom for September 2012. Following the completion of space planning during 2012-13 work will also start on the development of detailed proposals for the permanent expansion of the school from 2013.
- 3.13 An additional 'bulge year' classroom will be provided at Leasons Primary School funded by Basic Need Capital Grant.
- 3.14 The Council is in discussions with Parish Primary School with regards to a permanent expansion to 3FE from September 2013. This would require a major building scheme to expand the school's current pupil capacity including the replacement of a number of existing classrooms currently accommodated in aging modular units. It is planned that a feasibility study will start during 2012-13 as well as works to provide an additional pedestrian access route to the school.
- 3.15 An allocation of £30,000 has been made to support the necessary improvement of facilities at Red Hill Primary School to support the school that took extra pupils in 2011-12.
- 3.16 A contingency of £700,000 has been allocated to support additional 'bulge years' should these be required when the school place requirements for September 2012 are known later in March 2012.

Projects in Delivery - SEN Requirements 2012-13

- 3.17 In order to address increasing demand and reduce out-of-borough placements an allocation of £500,000 has been allocated to support pump-priming development work with regards the creation of a new 2FE (16 pupils per year, 110 pupils in total) ASD specific secondary provision, including sixth form and respite. This allocation includes an allowance for the cost of the site suitability and interim Project Manager. These development costs will need to be

refunded to the Basic Need budget once the Invest-to-Save scheme has been approved for development. The target date for construction works to start on this project is early 2013.

- 3.18 In addition, in order to cater for current demand, works are proposed to enable the provision of an additional ASD specific secondary form of entry (8 pupils per year) at Riverside School Orpington for September 2012. A feasibility study is currently under way to develop and plan these works, including improved access, the provision of a multi use games area (MUGA) and expansion of the school's hall to cope with the increased number of pupils. These works are in addition to the 2FE Invest-to-Save project currently underway to reduce the number and cost of out-of-borough placements.
- 3.19 Works need to be undertaken at Burnt Ash School to bring facilities up to a suitable standard for September 2012 in order to address the recommendations of a recent Ofsted inspection.
- 3.20 An allowance has been made in 2012-13 to undertake further adaptations at Academies to facilitate the access by Bromley pupils.

Projects in Development

- 3.21 The Basic Need programme includes a number of schemes for which a funding allocation has been made within the programme, but where additional development work is required before final proposals are brought before Members for approval
- 3.22 An allocation of £400,000 remains in the programme for the expansion and improvement of the Hearing Impairment Unit at Darrick Wood Secondary School pending further details on future demand for the service and an agreement on the best route to proceed.
- 3.23 An allocation has been made for future works at Crofton Infant School to meet rising pupil demand. It is proposed that this will be achieved through the expansion of the unit at Crofton Infant School.
- 3.24 An allocation has been set aside subject to future detailed consideration by Members to enable the relocation of the respite facility currently based at Chipperfield Road to the M2 Youth Club.

BASIC NEED PROGRAMME 2012-13

- 3.25 The table below sets out the expenditure to date and proposed future allocation of the Council's Basic Need Programme.

| School | Description of Works | Total Cost (£) | Status | Timescale | Funding from 2011-13 Basic Need Grant | Works funded post 2012-13 |
|-----------------------------|--|----------------|----------|-------------------------------------|---------------------------------------|---------------------------|
| COMPLETED PROJECTS | | | | | | |
| Bickley Primary School | Kitchen and servery works to complete expansion to full 2FE | £102,300 | Complete | Facilities available September 2011 | £102,300 | |
| Churchfields Primary School | Minor adaptations and redecoration to facilitate an extra form of entry in September 2011. | £30,000 | Complete | Facilities available September 2011 | £30,000 | |

| School | Description of Works | Total Cost (£) | Status | Timescale | Funding from 2011-13 Basic Need Grant | Works funded post 2012-13 |
|--|--|----------------|---------------------|---|---------------------------------------|---------------------------|
| Churchfields Primary School | Space planning to inform future feasibility and building works to permanently expand school to 2FE | £10,000 | Complete | March 2012 | £10,000 | |
| Hillside School | Contribution from Basic Need to delivery of SEN facilities at school | £56,115 | Complete | Facilities available September 2011 | £56,115 | |
| Malcolm Primary | Minor adaptations and redecoration to facilitate an extra form of entry in 2011 & 2012. | £44,800 | Complete | Facilities available September 2011 | £44,800 | |
| Parish CE Primary School | Modular accommodation to facilitate an extra form of entry in 2011 & 2012. | £350,374 | Complete | Facilities available September 2011 | £350,374 | |
| Royston Primary School | Modular accommodation to provide an additional form of entry in 2011. | £261,803 | Complete | Facilities available September 2011 | £261,803 | |
| Valley Primary School | Modular accommodation to facilitate an extra form of entry in 2011 & 2012. | £349,000 | Complete | Facilities available September 2011 | £349,000 | |
| Disabled Access at Academy Schools | Adaptation works at Bromley Academy school to facilitate access by Bromley Pupils | £20,000 | Ongoing | Up to April 2012 | £20,000 | |
| 2011-12 Contingency Expended | | £10,000 | | | £10,000 | |
| The Highway School Primary Capital Programme | Contingency to cover over-spend on project in advance of legal claim against consultants | £650,000 | Ongoing | Not spent as of 7/03/2012. Basic Need budget to be reimbursed from claim against consultant | £650,000 | |
| | | £1,884,392 | | | £1,884,392 | |
| PROJECTS IN DELIVERY | | | | | | |
| Burnt Ash Primary School (3.19) | Internal modifications to address recommendations of recent OfSTED inspection | £50,000 | Project summer 2012 | Works to be completed by September 2012 | £50,000 | |
| Chislehurst St Nicholas CE Primary School (3.11) | Feasibility to allow planning submission for relocation and expansion to 2FE | £150,000 | In preparation | Feasibility to take place 2012-13 | £150,000 | tbc |

| School | Description of Works | Total Cost (£) | Status | Timescale | Funding from 2011-13 Basic Need Grant | Works funded post 2012-13 |
|---|---|----------------|--|---|---------------------------------------|---------------------------|
| Churchfields Primary School (3.12) | Expansion of School to 2FE. Modifications to provide one additional Classroom September 2012. Phased permanent expansion 2013-15. | £600,000 | In development | | £120,000 | £480,000 |
| Leesons Primary School (3.13) | Provision of additional classroom, improved kitchen and SEN provision | £150,000 | In preparation | Delivered during 2012-13 | £150,000 | |
| Parish CE Primary School (3.14) | Permanent expansion of school to 3FE and provision of second pedestrian access route to school. Will require temporary accommodation. | £3,200,000 | In development | First new class required September 2013 | £2,300,000 | £900,000 |
| Red Hill Primary School (3.15) | Improvement of toilet facilities to support increase in pupil numbers | £30,000 | In development | Spring/ Summer 2012 | £30,000 | |
| Riverside School Orpington IFE ASD Expansion (3.18) | Creation of a RIBA Stage report D report, internal works, new access, hall and MUGA | £1,200,000 | In development | Scheme delivered during 2012-13 | £1,200,000 | |
| SEN Secondary ASD Invest-to-Save Scheme (3.17) | Site suitability study, feasibility and project management costs | £500,000 | Ongoing | To inform decision July 2012 on delivery of project. Development costs to be repaid from invest-to-save | £500,000 | |
| Pupil Place Contingency (3.17) | Contingency budget to cover costs of additional classrooms if required to meet pupil demands | £700,000 | tbc | If required, works to be complete September 2012 | £700,000 | |
| Disabled Access at Academy Schools (3.20) | Adaptation works at Bromley Academy schools to facilitate access by Bromley Pupils | £50,000 | Ongoing | Works delivered during 2012-13 | £50,000 | |
| Programme Contingency 2012-13 (5%) | | £325,000 | | | £262,000 | |
| Services Contingency | | £100,000 | | | £100,000 | |
| Total Cost of Schemes in Delivery | | £6,992,500 | 2012-13 allocation for schemes in delivery | | £5,612,500 | |

| School | Description of Works | Total Cost (£) | Status | Timescale | Funding from 2011-13 Basic Need Grant | Works funded post 2012-13 |
|--|--|----------------|---|--|---------------------------------------|---------------------------|
| PROJECTS IN DEVELOPMENT | | | | | | |
| Crofton Infants School (3.23) | Expansion of SEN existing unit to take an additional 10 pupils | £400,000 | In preparation | 2012-13 funding support expansion of Busy Bees outdoor play space and development costs of new build classroom | £100,000 | £300,000 |
| Darrick Wood Secondary HIU (3.22) | Improvement and expansion of existing provision | £400,000 | In preparation | Details of scheme to be agreed | £400,000 | |
| Respite Service (3.24) | Relocation to M2 Youth Centre | £100,000 | In preparation | September 2012 | £100,000 | |
| Total Cost of Schemes in Development | | £900,000 | 2012-13 allocation for schemes in development | | £600,00 | |
| Total costs of completed projects, projects in delivery and project in development | | £9,776,892 | Total Expenditure during 2012-13 | | £6,925,000 | |
| Total Programme 2011-13 | | | | | £8,096,892 | |
| Total Grant 2011-13 | | | | | £8,179,226 | |
| Unallocated Grant 2011-13 | | | | | £82,334 | |

- 3.24 Basic Need Capital Grant is a rolling programme and further grant allocations are expected in future years, at least to the end of the current Comprehensive Spending Review Period (2014-15). It should be noted that a number of schemes that have been provided an allocation above, such as the major building works at Churchfields Primary School and Parish CE Primary School, require allocation from future Basic Need allocations
- 3.25 It is expected that the allocations made to The Highway School and the SEN Invest-to-Save scheme will be refunded to the programme.
- 3.26 An allocation has been made from the Council's Basic Need Capital Grant to contain the overspend on The Highway School whilst the Authority undertakes action to recover costs resulting from design deficiencies as set out at 3.23 in the programme above. However, first call on any compensation gained from the Council's claim will compensate the £650,000 contingency allowance made from its Basic Need Capital Allocation.
- 3.27 It should be noted that no allocation has been made for the construction phase of Chislehurst the relocation and expansion of St Nicholas CE Primary School. The funding of the construction phase of the project will need to be agreed between the Authority and CE Diocese of Rochester before building works can proceed and any call on the Authority's Basic Need Allocation will need to come from future allocations.

4. POLICY IMPLICATIONS

- 4.1 The need to ensure sufficient school places and efficiency of organisation is a priority within the Council's Strategy "Building a Better Bromley" and contributes to the strategy to achieve the status of an Excellent Council. This policy also contributes to key targets within the Children and Young People Portfolio Plan, particularly the outcome that "Children and young people enjoy learning and achieve their full potential".

5. FINANCIAL IMPLICATIONS

- 5.1 The Council has been allocated £8,179,226 in 100% capital grant for the financial years 2011-13 to meet the basic need provision in schools.
- 5.2 This report identifies an updated Basic Need Programme for the period 2011-13 with an estimated expenditure of £8,159,392.

6. LEGAL IMPLICATIONS

- 6.1 The distribution and application of monies received from Central Government is subject to guidance and advice from the Department for Education.

| | |
|---|------------------------|
| Non-Applicable Sections: | Personnel Implications |
| Background Documents: (Access via Contact Officer) | |

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Education and Care Services

Civic Centre, Stockwell Close, Bromley, BR1 3UH

Telephone: (020) 8464 3333 Fax: (020) 8313 4049
Direct Line: 020 8313 4088 Internet: www.bromley.gov.uk
Email: churchfields.consultation@bromley.gov.uk

Your Reference:

Our Reference: ECS/MB/KG

Parents/Carers, Staff and Governors
of Churchfields Primary School

11 June 2012

Dear Parent/Carer, Member of Staff and School Governor

Consultation: Proposal to Permanently Expand Churchfields Primary School from 30 to 60 Pupils at Year Reception from September 2013

This letter outlines the case for the expansion of Churchfields Primary School and how you can respond to the consultation. **The deadline for responses is Friday, 20 July 2012.** Existing and prospective parents/carers are invited to attend a consultation meeting at the school on **Thursday, 12 July at 7pm**. The meeting is scheduled to last for one hour.

Following consultation in January 2010 on the proposed expansion of four Bromley Primary Schools; Bickley, Churchfields, Princes Plain and Unicorn Primary Schools, the Council took the decision not to permanently expand Churchfields Primary School and to review the decision in Spring 2012. Following this review, the Council has decided to consult on the proposal to increase the admission number for Churchfields Primary School from 30 to 60.

Bromley Council has a duty to ensure that there are sufficient school places available for all children. The Council must also ensure that the size, location, organisation and number of pupil places deliver best value in the use of public funding. The 2012 review of Bromley primary school places identified the need to increase the number of Reception places (i.e. at the age children start school) available to children at a number of schools across the Borough. You can access the relevant Report 'Review of Primary Schools' Development Plan: Outcomes' (reference DCYP12025) on Bromley Council's website (www.bromley.gov.uk). Alternatively, a hard copy is available to view in the school office.

The proposal for Churchfields Primary is to permanently expand the school from 30 to 60 Pupils at Year Reception from September 2013.

We would welcome your views and comments on our proposal. Please find some statistical information attached at Appendix 1 which you may find helpful in considering Bromley Council's case for increasing places for children at Churchfields Primary School.

The outcomes from consultation will be reported to the Education Policy Development and Scrutiny Committee on 11 September 2012 – this is a public meeting which starts at 7pm. If approved, the increase in school places would be effective from September 2013.

You can respond to this consultation in the following ways:

- Complete the attached form (Appendix 2) and return to Bromley Council (quoting Freepost MB1140)
- Write directly to Kevin Gerred at Bromley Council, BR1 3UH (quoting Freepost MB1140)
- Email Bromley Council at: churchfields.consultation@bromley.gov.uk
- Online: complete the feedback form on Bromley Council's website www.bromley.gov.uk, search on: Consultation-proposal to expand Churchfields Primary School

When responding please give your name and address and clarify whether you are a parent/carer, member of staff or School Governor – this will help with the analysis of responses.

A telephone helpline has been set up on 020 8313 4088 and is staffed between 8:30am and 5:30pm, Monday to Friday. Telephone the helpline if you require large print, audio or Braille versions of this letter, or you require language translation services.

While all responses will be acknowledged, it will not be possible for us to enter into correspondence with individual respondents. However, Bromley Council's website will be updated with information as the consultation progresses.

Views and comments received will be summarised in the consultation outcomes report to the Education Policy Development and Scrutiny Committee on 11 September 2012. This will be available to view on the Council's website a week before the meeting. Information provided in response to this consultation will be published in accordance with access to information regimes including the Freedom of Information Act 2000.

We look forward to receiving your views and comments. The closing date for receipt of responses is **Friday, 20 July 2012**.

Yours sincerely

Mike Barnes
Deputy Assistant Director (Education)
Education and Care Services

PLANNING AREA 1 – CHURCHFIELDS PRIMARY SCHOOL

Proposal: Expand the school from 1-Form of Entry (30 pupils) to 2-Forms of Entry (60 pupils) at Year Reception from September 2011.

Profile: For the purpose of planning pupil places, Bromley Borough is divided into nine Strategic Planning Areas – Alexandra Infant, Alexandra Junior, Balgowan Primary, Churchfields Primary, James Dixon Primary, Malcolm Primary, Royston Primary, St Anthony's RC Primary, St John's CE Primary and Stewart Fleming Primary Schools are all located in Planning Area 1.

Wards: Crystal Palace, Penge and Cator, Clock House.

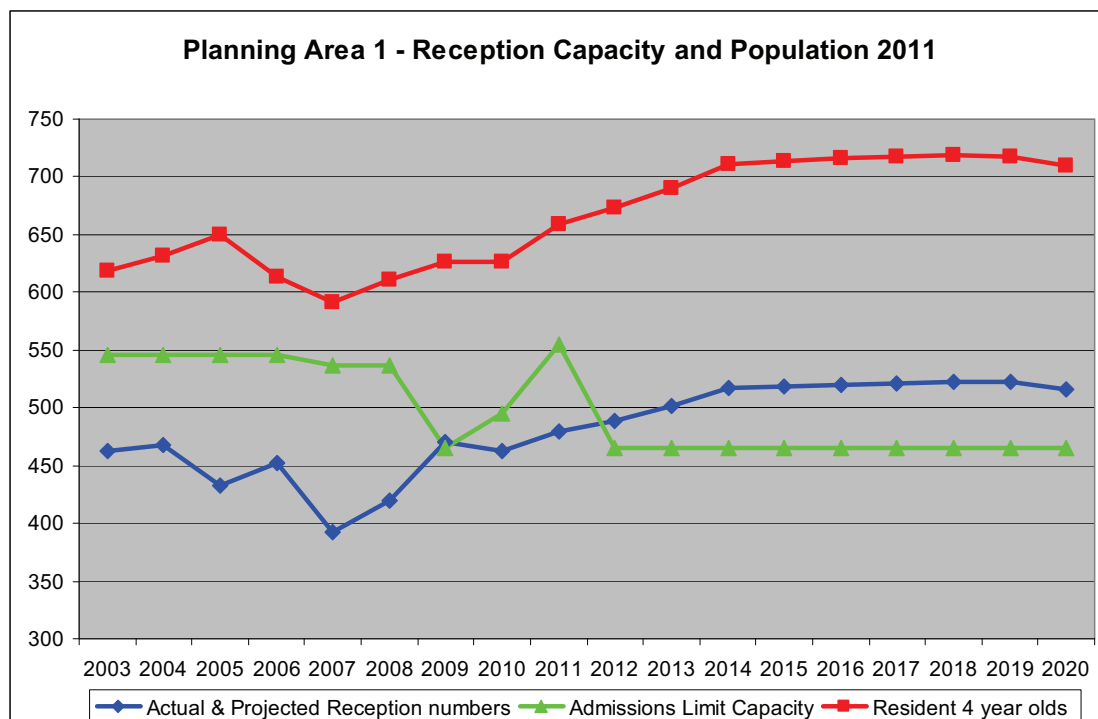
Analysis: This continues to be a volatile area in pupil place planning terms. The numbers of 4 year olds in this area remains above that of the total admissions numbers for the schools. The analysis indicates a history of migration to schools in the neighbouring Planning Area 2 and a high percentage take up of primary places in two of the authorities which border this area, ie Croydon and Lewisham. This area is currently showing a projected shortfall of places of approximately two forms of entry. To meet the demand for additional places Churchfields Primary School accepted an additional 30 pupils for the 2010-11 and 2011-12 Reception admission rounds and Malcolm and Royston Primary Schools each accepted an additional 30 reception pupils in 2011-12. The current shortfall of places could increase if fewer places are available out-of-borough and if parents are unable to secure places in Planning Area 2.

Planning Area 1

| Year | Actual & Projected Reception numbers | Admissions Limit Capacity | Resident 4 year olds |
|------|--------------------------------------|---------------------------|----------------------|
| 2003 | 463 | 546 | 619 |
| 2004 | 468 | 546 | 632 |
| 2005 | 433 | 546 | 650 |
| 2006 | 452 | 546 | 613 |
| 2007 | 392 | 537 | 591 |
| 2008 | 420 | 537 | 611 |
| 2009 | 471 | 465 | 626 |
| 2010 | 462 | 495 | 627 |
| 2011 | 479 | 555 | 659 |
| 2012 | 489 | 465 | 673 |
| 2013 | 502 | 465 | 691 |
| 2014 | 517 | 465 | 711 |
| 2015 | 519 | 465 | 714 |
| 2016 | 520 | 465 | 716 |
| 2017 | 521 | 465 | 717 |
| 2018 | 522 | 465 | 718 |
| 2019 | 522 | 465 | 718 |
| 2020 | 516 | 465 | 710 |

Planning Area 1

| Year | Percentage take up | Difference in numbers |
|------|--------------------|-----------------------|
| 2003 | 74.8% | 156 |
| 2004 | 74.1% | 164 |
| 2005 | 66.6% | 217 |
| 2006 | 73.7% | 161 |
| 2007 | 66.4% | 199 |
| 2008 | 68.8% | 191 |
| 2009 | 75.2% | 155 |
| 2010 | 73.7% | 165 |
| 2011 | 72.6% | 180 |
| 2012 | 72.7% | 184 |
| 2013 | 72.7% | 189 |
| 2014 | 72.7% | 194 |
| 2015 | 72.7% | 195 |
| 2016 | 72.6% | 196 |
| 2017 | 72.6% | 196 |
| 2018 | 72.7% | 196 |
| 2019 | 72.7% | 196 |
| 2020 | 72.7% | 194 |



Key:

Projected Pupil Numbers: The number of pupils projected to enter Reception classes in Planning Area 1 schools.

Admissions Limit Capacity: The number of pupils that can be accommodated within Planning Area 1 Reception classes.

Resident Four Year Olds: The number of four year olds projected to be living in Planning Area 1.



Response to Bromley Council's proposed expansion of Churchfields Primary School

The deadline for responses is Friday, 20 July 2012.

To: Kevin Gerred
 Education and Care Services (3rd Floor Stockwell)
FREEPOST MB1140
 London Borough of Bromley
 Civic Centre
 Stockwell Close
 Bromley BR1 3UH

Do you agree with the proposed permanent expansion of Churchfields Primary School from 30 to 60 pupils at Year Reception from September 2013?

YES NO DON'T KNOW/UNDECIDED

Please make any comments here (continue on a separate sheet if necessary):

To help us in the analysis of this feedback please tick which category applies to you:

Churchfields Parent/Carer Churchfields School's Staff Churchfields School Governor
 Prospective Parent Other _____ (please specify)

Name:

Address:

Note: While all responses will be acknowledged, it will not be possible for us to enter into correspondence with individual respondents. However, Bromley Council's website at www.bromley.gov.uk will be updated with information as the consultation progresses. Responses to this consultation will be published. Consultation outcomes will be reported to the 11 September 2012 meeting of the Education PDS Committee.

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Consultation: Proposed Expansion of Churchfields Primary School

1 Organisation and Management

Administration and Management
School Organisation

Audience: See overleaf

Action required: The audience is invited to respond to this consultation.

Timing: The deadline for responses is Friday, 20 July 2012.

Also sent to: See overleaf

Type: Consultation

Description: Bromley Council is consulting on its proposal to permanently expand Churchfields Primary School from September 2013. Comments and views are invited by a deadline of 20 July 2012.

Relates to: Review of the Primary Schools' Development Plan 2012.

Date Issued: 11 June 2012

Contact: Kevin Gerred, Partnerships and Planning Officer,
Education and Care Services Department
Tel: 020 8313 4088 (Customer Service Centre)
Email: churchfields.consultation@bromley.gov.uk

For reader's use:

| | |
|----------------------|--|
| Audience: | <p>Head Teachers of all Bromley Maintained Schools/Academies, Kingswood and Phoenix</p> <p>Head Teachers/Principals of all Independent Schools</p> <p>Chairs of Governors of all Bromley Maintained Schools</p> <p>Principal of Bromley Adult Education College</p> <p>Principal of Bromley College of Further and Higher Education</p> <p>All Members of Bromley Council</p> <p>Co-opted Members – Education PDS Committee</p> <p>Chair, Schools Forum</p> <p>Chair, Early Years Development and Childcare Partnership</p> <p>Chair, Pre-School Learning Alliance</p> <p>Chair, Children and Families Voluntary Sector Forum</p> <p>Chief Executive, Community Links Bromley</p> <p>RC and Anglican Diocesan Bodies</p> <p>Bromley Youth Music Trust</p> <p>Metropolitan Police Borough Commander (Bromley)</p> <p>Bromley Fire Station</p> <p>Surrounding LAs (Kent, Croydon, Lambeth, Southwark, Lewisham, Greenwich, Bexley, Surrey)</p> <p>Bromley Mytime</p> <p>Community Vision Children and Family Centre</p> <p>Early Years Settings in the vicinity of Churchfields Primary School</p> <p>Bromley Health Care (Janet Ettridge)</p> <p>NHS Bromley – Business Support Unit (Angela Bahn)</p> <p>NHS Bromley – Public Health (Nada Lemic)</p> <p>NHS Bromley – Public Health (Jenny Selway)</p> <p>NHS Bromley – Partnerships (Yee Cho)</p> <p>Note: A separate letter has been sent to the Parents/Carers, Staff and Governors of Churchfields Primary School.</p> |
| Also sent to: | <p>Secretaries of Staff Associations</p> <p>Councillor Stephen Wells, Executive Member for the Education Portfolio</p> <p>Councillor Pauline Tunnicliffe, Children’s Champion</p> <p>Councillor Robert Evans, Executive Member for the Care Services Portfolio</p> <p>Councillor Nicholas Bennett, Chairman of the Education PDS Committee</p> <p>Councillor Stephen Carr, Leader of the Council</p> <p>Doug Patterson, Chief Executive</p> <p>Kay Weiss, Assistant Director (Children’s Social Care) (ECS)</p> <p>Bob Garnett, Interim Assistant Director (Education) (ECS)</p> <p>Mike Barnes, Deputy Assistant Director (Education)</p> <p>Anne Watts, Assistant Director (Strategic and Business Support Services) (ECS)</p> <p>Lorna Blackwood, Assistant Director (Commissioning) (ECS)</p> <p>ECS Management Forum</p> <p>Beckenham Library</p> <p>Beckenham Spa Leisure Centre</p> <p>Customer Services Manager, Bromley Council (CSCTeamleaders@bromley.gov.uk)</p> <p>Max Winters (ECS Dept)</p> <p>Val Haskey (ECS Dept)</p> <p>Susie Clark (CEX)</p> |



Consultation: Proposed Expansion of Churchfields Primary School

This letter outlines the case for the expansion of Churchfields Primary School and how you can respond to the consultation. **The deadline for responses is Friday, 20 July 2012.**

Following consultation in January 2010 on the proposed expansion of four Bromley Primary Schools; Bickley, Churchfields, Princes Plain and Unicorn Primary Schools, the Council took the decision not to permanently expand Churchfields Primary School and to review the decision in Spring 2012. Following this review, the Council has decided to consult on the proposal to increase the admission number for Churchfields Primary School from 30 to 60.

Bromley Council has a duty to ensure that there are sufficient school places available for all children. The Council must also ensure that the size, location, organisation and number of pupil places deliver best value in the use of public funding. The 2012 review of Bromley primary school places identified the need to increase the number of Reception places (i.e. at the age children start school) available to children at a number of schools across the Borough. You can access the relevant Report 'Review of Primary Schools' Development Plan: Outcomes' (reference DCYP12025) on Bromley Council's website (www.bromley.gov.uk).

The proposal for Churchfields Primary is to permanently expand the school from 30 to 60 Pupils at Year Reception from September 2013.

We would welcome your views and comments on our proposal. Please find some statistical information attached at **Appendix 1** which you may find helpful in considering Bromley Council's case for increasing places for children at Churchfields Primary School.



Appendix 1.doc

The outcomes from consultation will be reported to the Education Policy Development and Scrutiny Committee on 11 September 2012 – this is a public meeting which starts at 7pm. If approved, the increase in school places would be effective from September 2013.

You can respond to this consultation in the following ways:

- Complete the attached form (**Appendix 2**) and return to Bromley Council (quoting Freepost MB1140)



Appendix 2.doc

- Write directly to Kevin Gerred at Bromley Council, BR1 3UH (quoting Freepost MB1140)
- Email Bromley Council at: churchfields.consultation@bromley.gov.uk

When responding please give your name and address and clarify in what capacity you are responding e.g. Head Teacher – this will help with the analysis of responses.

While all responses will be acknowledged, it will not be possible for us to enter into correspondence with individual respondents. However, Bromley Council's website will be updated with information as the consultation progresses.

Views and comments received will be summarised in the consultation outcomes report to the Education Policy Development and Scrutiny Committee on 11 September 2012. This will be available to view on the Council's website a week before the meeting. Information provided in response to this consultation will be published in accordance with access to information regimes including the Freedom of Information Act 2000.

We look forward to receiving your views and comments. The closing date for receipt of responses is **Friday, 20 July 2012.**

To help publicise this consultation, it would be very helpful if Schools and Early Years Settings in the Penge/Anerley/Beckenham areas, together with Beckenham Library and Beckenham Spa Leisure Centre, could display the poster attached at **Appendix 3** on their Notice Boards.



Appendix 3.doc



EDUCATION AND CARE SERVICES

Consultation Meeting Concerning the Proposed Expansion of Churchfields Primary School

| | | | |
|--------------------|--|---|---|
| Venue: | Churchfields Primary School, Churchfields Road, Beckenham, BR3 4QY | | |
| Time: | 7.00pm-8.00pm | | |
| Date: | Thursday, 12 July 2012 | | |
| Audience: | 12 (10 Parents, 2 Governors (1 Parent, 1 Community)) | | |
| Status of Meeting: | Consultation meeting as part of the formal consultation process | | |
| Panel: | Mike Barnes (Chair) | - | Bromley Council (Deputy Assistant Director (Education)) |
| | Rob Bollen | - | Bromley Council (Education Strategic Property Manager) |
| | Tom Hyndley | - | Head Teacher, Churchfields Primary School |
| | Recorder : Kevin Gerred | - | Bromley Council (Partnerships and Planning Officer) |

Note from the Recorder of the Meeting – These notes are not intended to be a verbatim record of everything said at the meeting but they are a summary of the main points raised by the audience and the responses given by the Panel. These notes have been published on Bromley Council's Website.

1. Introduction

Mike Barnes welcomed the audience to the meeting.

2. Background

2.1 The Proposal

- (i) Bromley Council's Proposal is to permanently expand Churchfields Primary School from 30 to 60 pupils at Year Reception (i.e. at the age children start school) from September 2013.
- (ii) A Consultation letter has been distributed as a basis for consulting parents/carers, staff, School, Governors and other interested stakeholders on the Proposal. It summarises the reasons for the Proposal, identifies the issues for consideration and explains the arrangements for Consultation.
- (iii) The Consultation commenced on 11 June 2012 and ends on 20 July 2012.
- (iv) The outcomes from Consultation will be reported to the Education Policy Development and Scrutiny Committee on 11 September 2012. The Report will be published a week before the meeting and will be available to view on Bromley Council's Website.

- (v) Bromley Council believes that the Proposal is the best practical way to provide additional school places of high quality for children within the area of the school.

2.2 The Context

- (i) The school has been a two forms of entry (a form of entry equates to 30 children) in the past. Because the school could not fill its 60 places it created problems with the school budget (school funding is pupil driven) which resulted in difficult decisions having to be taken e.g. mixed age classes. Given that the school was unable to attract 60 pupils at Reception, the Local Authority (LA) agreed to reduce the school to one form of entry (30 pupils at Reception).
- (ii) The birth rate has since increased with the consequent need for additional primary school places. The LA is seeking to expand provision across a range of schools, Churchfields being one of them.
- (iii) In 2010 Churchfields agreed to accept a 'bulge year' (an increase of one form of entry at Reception), but decided not to make the increase permanent, preferring to review the situation with the LA in spring 2012. The school has been subsequently full at two forms of entry for the past two years, with pupils drawn from close proximity to the school.
- (iv) The LA's 2012 review of Bromley primary school places identified the need to increase the number of Reception places available to children at a number of schools across the Borough. It is the LA's view that increased pupil numbers at Churchfields will be sustained for a minimum of ten years. The LA is committed to financing developments at the school to help make it a successful two form of entry school.

3. Comments Made at Meeting

Question: What will happen to the Children and Family Centre building?

Response: The LA runs the Centre and has decided to close it. Government money was used to open the Centre and there is 'claw-back' of money if the building is not used as 0-5 provision. It is intended to use the building for this age group in the future. Currently, the school has agreed with the LA that it will continue to run a Breakfast Club in the Centre including provision for 0-5, and will use it for small-scale 'interactive' teaching. The building is not big enough to allow the use of conventional classrooms. The Family Worker's office will be located in the building. Possible use as provision for two year olds in the future.

Q: How will the changes affect the school site?

R: The school will not lose any existing space. There will be a new second Reception class, two new Year 1 classes, a new Sensory Room and new Hygiene Room for the unit and new toilets. The current Nursery will become a Music and Intervention Centre and a brand new Nursery will be built to occupy a new stand-alone position apart from the school. In addition, general refurbishment work will take place e.g. ~~full~~ improved toilet provision. The result of the LA's investment in the school will be better provision all round for the children.

- Q:** Timescale for building works?
- R:** Work on new Reception class to commence Summer 2012. Work on new Year 1 classrooms to commence Summer 2013. Remaining works, including Nursery, to commence Summer 2014, although this is subject to further negotiation with the school. There is likely to be some Spring 2014 work leading up to the final phase of work in Summer 2014. The work is not being done all in one go, it is being undertaken in phases which is will be less intrusive for the children.
- Q:** Disruption to pupils?
- R:** There will inevitably be some disruption because of the building works, but this will be kept to a minimum. The Panel assured parents that there would not be the need to use Portacabins or decant children from the site. Building staff will not have direct contact with children. Health and Safety and Child Protection will be of paramount importance and will be handled as such between the LA and the school.
- Q:** Is the Nursery a luxury provision?
- R:** The LA has to provide Nursery provision by statute. In Bromley it does this through a mix of Council maintained and private/voluntary provision. Churchfields Nursery would remain a Council maintained provision. It doesn't cost the school any money to run the Nursery, but it does not make a profit either. The Nursery acts as a good recruiting feature. Parents like it.
- Q:** Within four years there will be another 120 children in the school. How will they be catered for?
- R:** The school will consider this very carefully e.g. introduction of staggered lunchtimes.
- Q:** Is the Hall big enough to accommodate all of the children?
- R:** Yes, it will be possible to accommodate all of the children in the Hall, although it is rare for this to happen. Accommodating all parents/carers will be a challenge and will need to be carefully thought through.
- Q:** Is the After School Club affected?
- R:** It might need to be re-located temporarily on site.
- Q:** Is the Head Teacher happy that the LA will provide sufficient resources for the school to meet the requirements of a two form of entry school?
- R:** The HT advised that he was happy that this would be the case. Money is devolved by a formula based on the number of children on roll at the school. Other items will be recharged to the LA e.g. additional furniture and equipment. The Panel Chair confirmed that the LA will fund the children attending the school, capital costs and furniture and equipment needs.
- Q:** How will the addition of new children work?
- R:** Every September a new Reception class will be introduced. At the end of the process, the school population will have doubled. One form of entry schools are difficult to resource and maintain. It is easier to resource and maintain a full two forms of entry school, as you achieve economies of scale.

Q: Prefer focus to be on standards rather than expansion – get back to being an Outstanding School. The expansion could prove a distraction for the HT and Governors in that they will need to invest a lot of time into making the expansion work.

R: The HT and School Governors want the school to become outstanding again and they are working very hard towards this goal. They feel that the expansion will help eg the impact of Unit pupils' test results deflates the overall school results – the bigger mainstream pupil population will dissipate this. The Parent Governor attending the meeting assured parents that standards were the Governing Body's top priority. She added that a two forms of entry school will offer teaching staff greater opportunities for development and progression. The Chair stated that the LA will support the school to make the process as smooth and as less onerous as possible. The HT and School Governor assured parents that expansion will not detract from the quality of teaching in the school.

The meeting was ended by the Chair, Mike Barnes. He thanked the audience for attending the meeting.

Meeting ended at 8.00pm.

Kevin Gerred
Partnerships and Planning Officer
Education and Care Services Department